

Assistant Director

Washington County Department of Land Use & Transportation

Are you a leader?

- Can you lead the development implementation and evaluation of work programs?
- Can you lead a diverse group of professionals in strategic planning and goal setting?
- Can you lead and evaluate the performance of managers and upper-level staff?
- Can you lead our department in the absence of the director?

Washington County Department of Land Use & Transportation (LUT) is hiring an Assistant Director. Like the name says, this position assists our director, [Andrew Singelakis](#), in developing key strategic land use and transportation initiatives and objectives. Our new Assistant Director will possess sound, professional judgment in combination with experience in land use, transportation, planning, building and community development. She/he will be Andrew's right hand, supervising professional, technical and administrative staff and assuming responsibility for the department when Andrew is out of the office.

Can you make a difference?

LUT staff makes a difference in the lives of those who live, work and play in Washington County, OR. We design, build and maintain the roads that connect people to the people and places. We work with developers to create communities where housing, retail and business developments co-exist in inviting areas that include green space and biking and pedestrian facilities. We draft ordinances that protect and maximize the unique rural/urban nature of Washington County and its residents.

If making a difference is part of your personal mission, we'd like to talk to you!

A professional 'home'

As the Assistant Director of LUT, you'll be working with a dedicated, creative and talented group of about 350 employees. You will grow professionally and personally through interactions with staff, elected officials and jurisdictional partners. As a member of the LUT Leadership Team, you'll develop collaborative working relationships that aid in furthering the department's mission:

- Building and maintaining a great transportation system
- Planning and protecting the uses of the land

LUT's Assistant Director will be:

- Strategic
- Communicative
- Cooperative
- Organized
- Respectful

- Self-confident
- Enthusiastic
- High energy

LUT's Assistant Director will be able to:

- Effectively administer land use and transportation activities
- Select, supervise, train, retain and evaluate staff
- Interpret local, state and federal legislation
- Proactively identify and solve problems
- Establish and maintain cooperative working relationships
- Manage key initiatives from start to finish

LUT's Assistant Director will have:

- A Bachelor's degree in civil engineering, urban and regional planning, architecture, economics, transportation, public administration, business administration, and/or closely related field AND at least 10 years of progressively responsible experience in a large, complex transportation, land use, or public works program, including at least five years of which were in a supervisory or management capacity; OR
- A Master's degree in civil engineering, urban and regional planning, economics, architecture, transportation, public administration, business administration and/or closely related field AND eight years of progressively responsible experience in a large complex transportation, land use, or public works program, or engineering including at least five years of which were in a supervisory or management capacity.