

Building Services Supervisor

Are you Washington County's next Building Services Supervisor?

Are you a leader?

Do you enjoy organizing and scheduling?

Are you detail oriented?

Do you enjoy problem solving?

Are you a master of building plan review?

Washington County Department of Land Use & Transportation (LUT) is hiring a new Building Services Supervisor. In this position, you will plan, organize and supervise the activities of senior inspectors, senior plans examiners, inspectors and/or plans examiners in our Planning and Development Services Building Services section.

As LUT's next **Building Services Supervisor**, you will excel at supervising staff involved in building inspection or plans review, including hiring, training and performance evaluations. You will recommend personnel actions to the Building Official and work with employees to identify and improve performance problems.

Our go-to person

Our new **Building Services Supervisor** will recommend and assist in the implementation of goals and objectives. She/he will provide onsite and special training regarding inspection or plan review techniques and will coach and train employees in meeting individual performance standards. He/she will be our problem solver, enforcing actions pertaining to code violations and investigating complaints and recommending corrective action.

Do you have what it takes?

As our next Building Services Supervisor, we will you need to apply your knowledge of commercial, industrial and residential construction materials and methods; zoning regulations, design review and land use plans; and principles and procedures of financial recordkeeping and reporting. You will be a key player in the implementation of our comprehensive inspection or plan review program. We'll look to you to plan and conduct routine field inspections, including site visits, construction plan reviews and permit compliance.

LUT's Building Services Supervisor will be:

- A leader
- Detail oriented
- Organized
- Communicative
- Knowledgeable

- Effective
- Accurate

LUT's Building Services Supervisor will be able to:

Understand, interpret and apply laws and regulations

Maintain effective employee relations

Read and interpret maps, plans, documents and engineering drawings and specifications

Collect, analyze and evaluate information and data

LUT's Building Services Supervisor will have:

- Graduated from a four-year college or university with a major in engineering, construction management or closely related field; AND
- Two years of experience performing as a senior/lead and/or supervisory level work in review, processing and examination of building or residential plans; OR
- A minimum of six years of experience performing journey level work in review, processing and examination of building or residential plans, including at least two years performing as a senior/lead and/or in a supervisory capacity
- A valid driver's license and acceptable driving record, per Washington County policy